



Mis-Cellaneous Summer Drama Camps
Voluntary Drama Assistant
Expenses paid

Job Title: Voluntary Drama Assistant

About the Mis-Cellaneous Summer Camps:

Our week-long camps are fun-intensive and provide hands-on, minds-on, creative learning. Children and young adults experience our unique A.R.T. (Act, Reflect, Transform) approach, alongside opportunities to develop confidence, gain skills in performance, script writing, and directing, and to work with costume and sound.

Responsible to: Elaine Batten (Drama Coordinator)

Place of Work: Mis-Cellaneous A.R.T. & Creative Education, Banners Gate Community Church, 125 Westwood Road, Sutton Coldfield, B73 6UH

Hours: Monday to Friday 9am until 3.45pm. Must be available for a minimum of one whole Drama Camp week:

Week 1: 7 – 11 August (Children are aged 12-17)

Week 2: 14 – 18 August (Children are aged 8-11)

Week 3: 21 – 25 August (Children are aged 12-17)

Job description:

Energetic and enthusiastic individuals are required to assist teaching workshop style groups aged 12-17. Drama qualifications are desirable but not essential as training is given.

You will assist the Drama Coordinator in the development, organization and day to day management of the Camp(s).

Duties and Key Responsibilities

1. To contribute positively to providing safe, creative and stimulating drama workshops to develop skills and confidence in children aged between 8 and 17 years of age.
2. To endeavour to meet the needs of all participants. To be aware of individual differences in ability, personality, and interests; learning and motivation and to help provide a comfortable environment for all to share their creativity.
3. To carry out all responsibilities and activities within an equal opportunities framework and to promote equal opportunities within all aspects of the drama, theatre and performance.



Mis-Cellaneous

A.R.T. & Creative Education

4. To take responsibility for groups of children and young adults in activities as an individual or supported by other team members.
5. To establish good working relationships with parents/carers using the club and to provide opportunities for feedback.
6. To assist where necessary with daily administration and record keeping.
7. To be conscious of safety at all times, and to follow the Mis-Cellaneous' Health and Safety policy.
8. To work within all agreed policies and procedures.
9. To work supportively with the supervisors and Creative Coordinator.
10. To attend and constructively contribute in staff meetings and to liaise with fellow team members on a regular basis

Skills you will gain

Communication, leadership, teamwork, independence, time management, the ability to work well under pressure, flexibility

You will also receive a reference and work experience certificate.

Expenses

Expenses are reimbursed at the end of the project or week unless otherwise agreed.

DBS certificate is ideal, but not essential.

Applicants must be available for interview on Monday 31st July 10am-12pm and, if successful, the follow-up training session on Wednesday 2nd August 10am-1pm.

To apply to this job, please send your CV and a Cover Letter to info@mis-cellaneous.co.uk with the subject: 'Voluntary Drama Assistant'